



Public Services Board - Partnership – 17 July 2018

Action Planning Update

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| Purpose: | To update partners of current progress and potential risks in action planning development |
| Link to Well-being Objective: | Cross cutting |
| Recommendation(s): | It is recommended that: 1) All Partners encourage their representatives to help progress the action plan. |

1. Introduction

- 1.1 In order to deliver the Local Well-being Plan's Local Well-being Objectives, action planning is taking place to identify specific actions, outcomes and outputs.
- 1.2 The PSB has a legal obligation to take all reasonable steps to meet these objectives. An Annual Report is required to set out the 'steps' taken since publication of the Local Well-being Plan within 14 months of publication. Distance travelled towards an objective rather than specific outputs on an annual basis is an acceptable method of demonstrating progress.
- 1.3 In addition, population level progress in relation to national indicators and other relevant outcomes that are identified within the measurement framework developed by the PSB will be published. This includes "where they have been set, the performance indicators and standards for public service boards" referenced in statutory guidance.

2. Progress to date

- 2.1 Snapshot on July 3rd 2018
 - a) Early Years
This group has met in June and has produced a draft action plan. It is already working to deliver projects reportable in the Annual Report.

- b) **Live Well, Age Well**
This group met in June and has produced a draft action Plan. It is already working to deliver projects reportable in the Annual Report.
- c) **Working with Nature**
This group met on July 2nd. More information was not yet available at the time of writing.
- d) **Strong Communities**
This group met in June and has involved partners not previously engaged with the PSB. An extensive list of broad actions has been produced which will need to be focused into SMART actions.
- e) **Sharing for Swansea**
These disparate cross cutting sections do not currently have an Objective Lead and minimal information has been received relating to activity.

2.2 The following table identifies each of the 20 steps and their status on 3 July 2018 – It should be noted working with Nature has met on 2nd July so information is not yet available. A verbal update on current status will be made at the meeting as many issues may have been addressed by this time.

- Green signifies information is adequate
- Amber signifies initial information has been submitted but needs to be clarified /refined
- Red signifies areas which require addressing at a minimum with a sense of urgency

2.3 Potential issues Identified

- Ideally each action would address all areas highlighted for consideration.
- Specific Leads are not always assigned to specific actions (to improve communication and accountability).
- Delivery partners frequently have no formal link to the PSB and may remain unaware that there is a connection.
- Few actions consider consultation feedback.
- Few actions formally state budget and resource have been agreed – they are potentially therefore aspirations not actions.
- A common issue is addressing the step as a whole rather than addressing each action individually (again this can result in less accountability and clarity).
- It has been requested by the Core Group that delivery groups consider existing best practice/projects across the region at the action planning stage.
- While information on some areas e.g. Welsh language, any co-productive activity are not needed until reporting takes place it would be useful and perhaps improve the level of activity if this is considered at this stage.
- Outcomes refer to pertinent population and outcome based measures which the Research group can use to inform their development of a Measurement framework in September.

3. Next steps/ Actions

- 3.1 Partners are thanked for their contributions to date and asked to continue to support the action planning process so sign off can be achieved by Autumn 2018.

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Appendices: Appendix A - Action Planning Check list